



**Vacancy Notice**  
**Ministry of Education Information Technology and Cultural Affairs**  
**Sabaragamuwa Provincial Council.**

**Selection of Officers of Grade I of Sri Lanka Administrative Service to the Post of Additional Provincial Director of Education and the Post of Zonal Director of Education – 2024**

Applications are called on all island basis from suitable qualified officers of Grade I of the Sri Lanka Education Administrative Service for the currently vacant following posts which are under Sabaragamuwa Provincial Ministry of Education.

	Vacant Post	Approved Grade	Number of Vacancies
01	Additional Provincial Director of Education	S.L.E.A.S. I	01
02	Zonal Director of Education (Balangoda )	S.L.E.A.S. I	01
02	Zonal Director of Education (Kegalle )	S.L.E.A.S. I	01
02	Zonal Director of Education (Embilipitiya)	S.L.E.A.S. I	01

**02. Qualifications :-**

- I. The Applicant should be a Grade I officer of Sri Lanka Education Administrative Service.
- II. The Applicant should not have been subjected to any disciplinary punishment during the last 05 years period in Sri Lanka Education Administration Service and he /she is not being subjected to any disciplinary action or not to be subjected to such action.
- III. He/she should have earned all the salary incensement during the last 05 years period up to the closing date of application.
- IV. The applicant should have completed all qualification relevant to the post on the closing date 30.10.2024.

**03. Submission of Applications**

- I. Duly completed A4 size specimen application form attached herewith should be sent only under registered post through the Head of the Department and the relevant Secretary to the Ministry to reach the "Secretary, Ministry of Education, Information Technology and Cultural Affairs, Sabaragamuwa Provincial Council, New Town, Ratnapura on or before 30.10.2024 (if you are an officer attached to the provincial council except Sabaragamuwa province, your Application should be sent with the recommendations of the Chief Secretary and the relevant Secretary to the Provincial Ministry).
- II. If an officer intends to apply for the several posts, applying posts should be marked accordingly the priority order under the heading No. 1 of the application. "Selection of officers for Grade 1 posts in Sri Lanka Education Administrative Service". Should be written on top left hand corner of the envelope the application.
- III. Delayed applications, incomplete applications and the Applications that do not fulfill the relevant qualifications as at the closing date of applications will be rejected without any notice. Any complaint regarding the delay of applications and loss of Applications will not be accepted by the Ministry of Education, Information Technology and Culture Affairs of the Sabaragamuwa Province. (Specimen application can be downloaded from the web site ([www.moe.sg.gov.lk](http://www.moe.sg.gov.lk)))

#### **04. Method of Selection**

I. Marks will be given upon seniority and the merit order at a structured interview conducted by a board of interview appointed by the secretary to the ministry of education, Sabaragamuwa Province among the officers of Sri Lanka Education Administrative Service who submit application having fulfilled the qualification stated in paragraph 2 above. Upon the basis of that marks, action will be taken to select the applicants those who obtained highest marks for the relevant posts. (Approved marking scheme has been published in the web site ([www.moe.sg.gov.lk](http://www.moe.sg.gov.lk) )

**Note : Certified photo copies of all the certificates that confirm the qualification and certified photo copies of the National Identity Card and the Birth Certificate should be attached to the application.**

II. However applicants can nominate the vacant posts according to their preference while sending application and that preference will be considered when appointing those posts.

05. Although you can apply for several posts having considered the marks obtained at the formal interview, the final decision regarding the placement of officers according to the prevailing vacancies and all affairs regarding structured interview will be taken by the Secretary to the Ministry of Education Information Technology and Cultural Affairs Sabaragamuwa Provincial Council.

06. If there is any inconsistency between the Sinhala Tamil and English texts of this notices, the Sinhala Text shall prevail.

B.A.C.P.Bamunuarachchi,  
Secretary,  
Ministry of Education, Information Technology and  
Cultural Affairs,  
Sabaragmuwa Provincial Council.

01.10.2024