

**Marking Scheme applicable to the appointments for the posts of Grade I of Sri Lanka  
Education Administrative Service**

The basis of selection for Grade 1 posts in the Sri Lanka Education Administrative Service is the seniority, field experience, professional qualification and evaluation of the merit pass obtained at interview of the information submitted in the applications forwarded by the applicants in the prescribed format.

	Heading	Maximum Marks	Method of Assessment																
01	<p><b>Seniority</b></p> <p>Maximum marks will be awarded to the most senior applicant and other applicants will receive marks for seniority Proportionately.</p> <p>Note: In respect of the officers who have been promoted to Grade 1 subsequent to the completion of 12 years of active and satisfactory service period in Grade II and III with a service period of two (02) years in Grade II of the Sri Lanka Education Administrative Service, their active and satisfactory service period additional to the said total service period of 12 years and two years in Grade II will also be considered as a service period in Grade I and the marks will be awarded accordingly.</p> <p>Marks are given for a minimum period of three months while calculating the marks</p>	50 Marks	Brief Description about Professional qualifications (CV) Interview																
02.	<p><b>Experience in the field/s</b></p> <p>2.1 Education Administration</p> <p>2.1.A. Marks will be awarded as follows with reference to the length of service( in a school where Principal a grade I officer of Sri Lanka Education Administration Service has to hold the post of Principal)</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Service Period</th> <th>Marks</th> </tr> </thead> <tbody> <tr> <td>Years 3 ≤ 5</td> <td align="center">02</td> </tr> <tr> <td>Years 5 &lt; 6</td> <td align="center">04</td> </tr> <tr> <td>Years 6 ≤</td> <td align="center">05</td> </tr> </tbody> </table> <p>2.1. B.Marks are awarded as follows with reference to the period of service for performing the duties of a post Grade 1 in Sri Lanka Education Administration Service</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Service Period</th> <th>Marks</th> </tr> </thead> <tbody> <tr> <td>Years 3 ≤ 5</td> <td align="center">02</td> </tr> <tr> <td>Years 5 &lt; 6</td> <td align="center">04</td> </tr> <tr> <td>Years 6 ≤</td> <td align="center">05</td> </tr> </tbody> </table> <p><i>Note : Periods of performance of relevant duties with Copies of assignment letters, should be confirmed by applicants through respective Secretary to Ministries /Head of Department.</i></p> <p><i>It has been decided to give marks based on those documents, all such articles, documents on educational qualifications and professional experience should be submitted along with the specimen application.</i></p>	Service Period	Marks	Years 3 ≤ 5	02	Years 5 < 6	04	Years 6 ≤	05	Service Period	Marks	Years 3 ≤ 5	02	Years 5 < 6	04	Years 6 ≤	05	15 Marks	Brief Description about Professional qualifications (CV) / Interview
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	<p><b>2.2.Educational Development</b></p> <p>Service evaluations /Commendation /Credit Certificate and Achievements received for the projects directly contributed by the officer for educational development such as effectiveness of service delivery, efficiency and productivity in the field of education at national and international level.</p> <p><i>Note : Service Evaluation Commendation Certificate should be properly issued as per Commendation and Condemnation Certificates 230 B</i></p> <p><i>Maximum 05 marks and 01 mark for each in relation to subject area.</i></p>		
03	<p><b>Professional qualifications /Research Innovations.</b></p> <p><b>3.1 Post Graduate Qualification in the field of Education</b></p> <p>a. Post Graduate Degree Based on Research - 07 Marks  b. Post Graduate Degree (Without Research) - 06 Marks  c. Post Graduate Diploma - 04 Marks  d. Graduate/Post Graduate Certificates - 02 Marks</p> <p><i>Note: Marks will not be given for educational qualification that were applicable to enrolment, or efficiency bar examination or grade promotion</i></p> <p><b>3.2 Research and Innovation</b></p> <p>a. Patent in the relevant field / innovation with copyright/ Inventions -10 Marks  b. Research papers published in an internationally recognized academic journal written in the relevant field -05 Marks  c. Research papers published in recognized academic journal written in the relevant field -04 Marks  d. Implementing successful innovations in the field of work /Developing solution of Information Technology -04 Marks</p> <p><i>each</i>  <i>(Documentary evidence must be submitted)</i></p> <p><b>3.3 Training Related in the Field</b></p> <p>a. 03 months or more - 01 Marks  b. 10 days or more - 0.5 Marks  d. 03 days or more - 0.2 Marks</p> <p><i>Note : Marks are not given for the Initial Training Certificate of Sri Lanka Education Administration Service, and certificates of Education Management and Competency Development Training Course on Administration</i></p>	15 Marks	Brief Description about Professional qualifications (CV)/ Interview

	<p><b>3.4 Proficiency in other official language</b></p> <p>(a) Marks from 80 to 100 at the test of National Language Qualifications of Official Language Department (NLQ Test) -marks 04</p> <p>(b) Marks from 65 to 79 at NLQ test /Diploma on Language obtained from reputed university /Department of Official Language or any Government Training Institute -Marks 03</p> <p>(c) Marks from 50 to 64 at NLQ test /Certificate on Language obtained from reputed university /Department of Official Language or any Government Training Institute or Passing the Language at G.C.E. (O/L) Exam. -Marks 02</p> <p><i>Note – Marks will be given if only maintain the validity as per the Section 5.1.2 of P.A.C. No. 18/2020 dated 16.10.2020</i></p> <p><b>3.5 English Language Proficiency</b></p> <p>a) An English Language Diploma obtained from a reputed University or Government training institute / The value of aggregate score is 6.5 or higher for the IELTS exam 79 or more for TOFEL – IBT, 213 or more TOFEL – CBT , 500 or more TOFEL- PBT - Marks 03</p> <p>b) English language certificate obtained from a recognized University or Government Training Institute- - Marks 01</p> <p><i>* Marks are awarded only for the highest qualification.</i></p>		
	<p><b>strengths</b></p> <p>Answering the questions referred by the Interview board from new proposals you made for the Improvement of existing processes in the current education sector</p> <p>i. Creativity ii. Process/ Capability of methodology development iii. Communication skill</p>	10 Marks	Interview
05	<p><b>Behavioral Competencies</b></p> <p>Giving opportunity to study a case selected randomly and scoring the questions of the interview board on the basis of applicants handling it.</p> <p>i. Management skills ii. Decision making skills iii. Interpersonal relationship/collaboration skill</p>	10 Marks	Interview

Note 1 - The recognized university in the above scoring procedure means universities recognized by the University Grants Commission of Sri Lanka

Note 2 - All postgraduate qualifications mentioned in the above scoring procedure must have been obtained from a university recognized by the University Grants Commission of Sri Lanka and such qualifications obtained from other degree-granting institutions must have been approved by the said Commission.

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Secretary ,  
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