

PACKAGE 01

INFORMATION FOR BIDDERS (IFB)

Ministry of Education, Information Technology and Cultural Affairs

Sabaragamuwa Provincial Council

SUPPLY AND DELIVERY OF 840 NUMBERS OF LAPTOP COMPUTERS FOR SCHOOLS IN SABARAGAMUWA PROVINCE – GEMP 2024

The chairman, Provincial Education Information Technology and Cultural Affairs Ministry Procurement Committee on behalf of the Secretary, Ministry of Education, Information Technology and Cultural Affairs now invites sealed bids from eligible and qualified Bidders for procurement of supply and delivery of 840 numbers of laptop computers for schools in Sabaragamuwa province - GEMP 2024

01.

Item no	Description	Quantity	Bid Security Rs.
01	Laptop Computers	840	2,500,000.00

- i. Delivery Date: Within 90 days from the date of award.
- ii. Bidding will be conducted through National Competitive Bidding (NCB)
- iii. The bidder shall quote full quantity for above item.

02. Interested eligible bidders may obtain further details from the **Secretary, Ministry of Education, Information Technology and Cultural Affairs, Sabaragamuwa Provincial Council, New Town, Rathnapura.** (Telephone-045-2222542 Fax -045-2228042) Bid documents can be inspected free of charge during the working days of the week from 26.04.2024 to **20.05.2024** between 09.00 a.m. to 3.00 p.m.

03. A set of bid documents could be obtained from 26.04.2024 to **20.05.2024** between 09.00 a.m. to 3.00 p.m. by submitting a letter of request to the address below and paying a non-refundable fee of **Rs 35,000.00** .

04. A pre bid meeting will be held on **09.05.2024 at 10.00 a.m.** at the conference room at Ministry of Education, Information Technology and Cultural Affairs, Sabaragamuwa Provincial Council, New Town, Rathnapura. If the meeting couldn't be conducted physically on the scheduled date due to unavoidable reasons, the meeting is expected to be held via ZOOM on the day of **09.05.2024 at 10.00 a.m.** If the bidders are willing to participate in this meeting, they are advised to fax a request by using their letterhead with

the signature of an authorized person before 10.00 a.m. on 8th May 2024 to the following fax number 045-2228042. The ZOOM link will be shared to your respective official email address.

05. Sealed bids with duplicate should be sent by registered post to the address below to be received on or before 11.00 a.m. on 21.05.2024 or could be inserted into the tender box kept in front of the Chief Accountant's room of this ministry. Bids received late will be rejected and return unopened to the bidder. The words "Bids for supply and delivery of 840 numbers of laptop computers for schools in Sabaragamuwa province –GEMP 2024" should be marked on the left-hand corner of the envelope containing the bid. Bids will be opened immediately after closing of accepting bids and the bidders or authorized representative could be present along with a letter of authority which is mandatory.

Address for submitting bids.

**The Secretary,
Ministry of Education, Information Technology and Cultural Affairs,
Sabaragamuwa Provincial Council,
New Town,
Rathnapura.**

06. If the scheduled bid opening day is disrupted only due to an unavoidable reason in the Sabaragamuwa Provincial Council area, the bid opening will be postponed to the immediately following office day. The bid documents are to be received on or before 11.00 a.m. on the immediate office day. The bid opening will be held immediately after above mentioned time.
07. All Bids should be valid up to 20.08.2024
08. The value of bid security shown as above should be obtained from a commercial bank registered with the Central bank of Sri Lanka drawn in favour of "Secretary, Ministry of Education, Information Technology and Cultural Affairs, Sabaragamuwa Provincial Council, New Town, Rathnapura" should be attached with bid documents. The name of the bid invitation marked as "Bid for supply and delivery of 840 numbers of laptop computers for schools in Sabaragamuwa province –GEMP 2024." should be submitted according to the specimen to the attached with the bid document. The bid security **value should be Rs.2,500,000.00 and valid from 21.05.2024 to 18.09.2024 .If any bidder intends to deposit the specified amount in the Ministry in lieu of bid security, the amount should be deposited in the name of the Secretary to the Ministry of**

Education, Information Technology and Cultural Affairs, for the above-mentioned reason, as cash in the ministry. And original copy of the receipt must be attached with the bid documents.

09. The procurement committee chairman retains the right of the final decision on any issues regarding this procurement.

The Chairman,
Ministry Procurement Committee,
Ministry of Education, Information Technology and Cultural Affairs,
Sabaragamuwa Provincial Council,
New Town, Rathnapura.
2024.04.26
Tel:045-2222542

PACKAGE 02**INFORMATION FOR BIDDERS (IFB)****Ministry of Education, Information Technology and Cultural Affairs****Sabaragamuwa Provincial Council****Supply, Delivery and Installation of IT Related
Equipment for schools in Sabaragamuwa Province –
GEMP 2024**

10. The chairman, Provincial Education Information Technology and Cultural Affairs Ministry Procurement Committee on behalf of the Secretary, Ministry of Education, Information Technology and Cultural Affairs now invites sealed bids from eligible and qualified Bidders for procurement of supply, delivery and installation of IT related equipment for schools and Educational offices in Sabaragamuwa Province- GEMP 2024.

Item no	Description	Quantity	Bid Security Rs.
01	Desktop Computers	21	63,000.00
02	Photocopiers	43	107,500.00
03	Access points	52	20,800.00
04	Smart Panel Boards	22	121,000.00
05	UPS1200VA	22	11,000.00
06	Smart TV	10	30,000.00
07	UPS 650VA	21	3,150.00
08	Portable Speakers	20	20,000.00
TOTAL			376,450.00

- i. Delivery Date: Within 60 days from the date of award.
- ii. Bidding will be conducted through National Competitive Bidding (NCB)
- iii. The bidder shall quote for above items separately but should be quoted in full quantity.

11. Interested eligible bidders may obtain further details from the **Secretary, Ministry of Education, Information Technology and Cultural Affairs, Sabaragamuwa Provincial Council, New Town, Rathnapura.** (Telephone- 045-2222542 Fax- 045-2228042) Bid documents can be inspected free of charge during the working days of the week from 26.04.2024 to **20.05.2024** between 09.00 a.m. to 3.00 p.m.

12. A set of bid documents could be obtained from 26.04.2024 to **20.05.2024** between 09.00 a.m. to 3.00 p.m. by submitting a letter of request to the address below and paying a non-refundable fee of **Rs: 7,000.00.**

13. A pre bid meeting will be held on **09.05.2024 at 11.00 a.m.** at the conference room at Ministry of Education, Information Technology and Cultural Affairs, Sabaragamuwa Provincial Council, New Town, Rathnapura. If the meeting couldn't be conducted physically on the scheduled date due to unavoidable reasons, the meeting is expected to be held via ZOOM on the day of **09.05.2024 at 11.00 a.m.** If the bidders are willing to participate in this meeting, they are advised to fax a request by using their letterhead with the signature of an authorized person before 10.00 a.m. on 08th May 2024 to the following fax number 045-2228042. The ZOOM link will be shared to your respective official email address.

14. Sealed bids with Duplicate should be sent by registered post to the address below to be received on or before **11.00 a.m. on 21.05.2024** or could be inserted into the tender box kept in front of the Chief Accountant's room of this Ministry. Bids received late will be rejected and return unopened to the bidder. The words "Bids for Supply, Delivery and Installation of IT Related Equipment for Schools - GEMP 2024" should be marked on the top left-hand corner of the envelope containing the bid. Bids will be opened immediately after closing of accepting bids and the bidders or authorized representative could be present along with a letter of authority which is mandatory.

Address for submitting bids.

**The Secretary,
Ministry of Education, Information Technology and Cultural Affairs,
Sabaragamuwa Provincial Council,
New Town,
Rathnapura.**

15. If the scheduled bid opening day is disrupted only due to an unavoidable reason in the Sabaragamuwa Provincial Council area, the bid opening will be postponed to the

immediately following office day. The bid documents are to be received on or before 11.00 a.m. on the immediate office day. The bid opening will be held immediately after above mentioned time.

16. All Bids should be valid up to 20.08.2024
17. The value of bid security shown as above should be obtained from a commercial bank registered with the Central bank of Sri Lanka drawn in favour of “Secretary, Ministry of Education, Information Technology and Cultural Affairs, Sabaragamuwa Provincial Council, New Town, Rathnapura” should be attached with bid documents. The bid security with the name of the bid invitation marked as “Bid for Supply, Delivery and Installation of IT Related Equipment for Schools – GEMP 2024” should be submitted according to the specimen to the attached with the bid document. The bid security should be **valid from 21.05.2024 to 18.09.2024. If any bidder intends to deposit the specified amount in the Ministry in lieu of bid security, the amount should be deposited in the name of the Secretary to the Ministry of Education, Information Technology and Cultural Affairs, for the above-mentioned reason, as cash in the ministry. And original copy of the receipt must be attached with the bid documents.** When bids are submitted for more than one item, Bid security shall produce total amount of quoted items through one security. and if a bidder intended to bid for one item only it is accepted a bid bond for the above item’s bid security value. But bidders must quote full quantity of selected item.
18. The procurement committee chairman retains the right of the final decision on any issues regarding this procurement.

The Chairman,
Ministry Procurement Committee,
Ministry of Education, Information Technology and Cultural Affairs,
Sabaragamuwa Provincial Council,
New Town, Rathnapura.
2024.04.26
Tel:045-2222542

PACKAGE 03**INFORMATION FOR BIDDERS (IFB)****Ministry of Education, Information Technology and Cultural Affairs****Sabaragamuwa Provincial Council****SUPPLY AND DELIVERY OF OFFICE EQUIPMENT FOR SCHOOLS IN
SABARAGAMUWA PROVINCE – GEMP 2024**

The chairman, Provincial Education Ministry Procurement Committee on behalf of the Secretary, Ministry of Education, Information Technology and Cultural Affairs now invites sealed bids from eligible and qualified Bidders for procurement of supply and delivery of office equipment for schools in Sabaragamuwa province – GEMP 2024

Item no	Description	Quantity	Bid Security Rs.
01	Laptop tables	840	294,000.00
02	Student chairs	908	143,000.00
03	Teacher Tables	61	20,900.00
04	Teacher chairs	36	5,400.00
05	Cupboards	156	76,000.00
	TOTAL		539,300.00

- i. Delivery Date: Within 90 days from the date of award.
- ii. Bidding will be conducted through National Competitive Bidding (NCB)
- iii. The bidder shall quote the above items in full quantity.

19. Interested eligible bidders may obtain further details from the **Secretary, Ministry of Education, Information Technology and Cultural Affairs, Sabaragamuwa Provincial**

Council, New Town, Rathnapura. (Telephone-045-2222542,Fax-045-2228042) Bid documents can be inspected free of charge during the working days of the week from 26.04.2024 to **20.05.2024** between 09.00 a.m. to 3.00 p.m.

20. A set of bid documents could be obtained from 26.04.2024 to **20.05.2024** between 09.00 a.m. to 3.00 p.m. by submitting a letter of request to the address below and paying a non-refundable fee of **Rs 7,000.00** .
21. A pre bid meeting will be held on **09.05.2024 at 1.00 p.m.** at the conference room at Ministry of Education, Information Technology and Cultural Affairs, Sabaragamuwa Provincial Council, New Town, Rathnapura. If the meeting couldn't be conducted physically on the scheduled date due to unavoidable reasons the meeting is expected to be held via ZOOM on the **09.05.2024 at 1.00 p.m.** If the bidders are willing to participate in this meeting, they are advised to fax a request by using their letterhead with the signature of an authorized person before 10.00 a.m. on 08th May 2024 to the following fax number 045-2228042. The ZOOM link will be shared to your respective official email address.
22. Sealed bids with Duplicate should be sent by registered post to the address below to be received on or before **11.00 a.m. on 21.05.2024** or could be inserted in the tender box kept in front of the Chief Accountant's room of this Ministry. Bids received late will be rejected. The words "Bids for Supply and Delivery of office equipment for Schools – GEMP 2024" should be marked on the top left-hand corner of the envelope containing the bid. Bids will be opened immediately after closing of accepting bids and the bidders or authorized representative could be present along with a letter of authority which is mandatory.

Address for submitting bids.

**The Secretary,
Ministry of Education, Information Technology and Cultural Affairs,
Sabaragamuwa Provincial Council,
New Town,
Rathnapura.**

23. If the scheduled bid opening day is disrupted only due to an unavoidable reason in the Sabaragamuwa Provincial Council area, the bid opening will be postponed to the immediately following office day. The bid documents are to be received on or before 11.00

a.m. on the immediate office day. The bid opening will be held immediately after above mentioned time.

24. All Bids should be valid up to 20.08.2024
25. The value of bid security shown as above should be obtained from a commercial bank registered with the Central bank of Sri Lanka drawn in favour of “Secretary, Ministry of Education, Information Technology and Cultural Affairs, Sabaragamuwa Provincial Council, New Town, Rathnapura” should be attached with the bid. The name of the bid invitation marked as “Bid for supply and delivery of office equipment for schools in Sabaragamuwa province – GEMP 2024” Bid security should be submitted according to the specimen to the attached with the bid document and it should be **valid from 21.05.2024 to 18.09.2024 . If any bidder intends to deposit the specified amount in the Ministry in lieu of bid security, the amount should be deposited in the name of the Secretary to the Ministry of Education, Information Technology and Cultural Affairs for the above-mentioned reason, as cash in the ministry. And original copy of the receipt must be attached with the bid documents.**
26. The procurement committee chairman retains the right of the final decision on any issues regarding this procurement.

The Chairman,
Ministry Procurement Committee,
Ministry of Education, Information Technology and Cultural Affairs,
Sabaragamuwa Provincial Council,
New Town, Rathnapura.
2024.04.26
[Tel:045-2222542](tel:045-2222542)